



Checklist for long-stay visa: Job-Seeker-Visa

Please prepare **two identical application sets (2 sets of copies)** with all of the following documents in the given order. Please bring your original certificates and translations if applicable. Please DO NOT staple any documents.

Incomplete documentation may result in the rejection of your application.

<input checked="" type="checkbox"/>	www.dublin.diplo.de/visa (FAQs available) visa@dubl.auswaertiges-amt.de
<input type="checkbox"/>	Application form fully completed including declaration Section 54 (2) 8, duly signed
<input type="checkbox"/>	Passport size picture , not older than six months with a bright background and frontal view of the face (please do not attach the picture to the application form) Digitally-altered passport pictures will not be accepted
<input type="checkbox"/>	CV on occupational career with certificates and diplomas
<input type="checkbox"/>	Motivation letter with information about the intended job search (branch, region, accommodation)
<input type="checkbox"/>	Recognised university degree , original and copy, AND if applicable: official translation into German or English
<input type="checkbox"/>	Anabin database printout - you can find out if your foreign degree compares to German qualifications through the online database „Anabin“ www.anabin.kmk.org (in German).
<input type="checkbox"/>	Proof that you are able to support yourself while staying in Germany (bank statements, payslips of the last three months or declaration of support / letter of guarantee - „Verpflichtungserklärung“)
<input type="checkbox"/>	Self-addressed envelope (An Post only), 9,20,- Euros stamp <i>Or</i> Envelope and stamps can be purchased for 10 Euros at the Embassy
<input type="checkbox"/>	Valid passport (issued within the last 10 years and valid for at least 6 months after arriving in Germany with at least two empty pages)
<input type="checkbox"/>	Irish residence permit card
<input type="checkbox"/>	Visa fee 75,- Euros
	After approval: Travel insurance covering you for the duration of your visa

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.