



## Information on long-term visas for **Study Purposes**

**The following documents must be submitted as ORIGINALS AND AS 2 PHOTOCOPIES.**

1. **Completed application form** (for long stay visa)
2. **Recent passport sized photograph** => see additional leaflet
3. **Passport or travel document** valid for at least three months after the expiry date of the required visa with at least two blank visa pages. Only Passports that have been issued (not extended) during the past ten years can be endorsed with a visa.
4. **Irish re-entry visa**
5. Irish Certificate of Registration (**GNIB card**)
6. **Birth certificate** or declaration of age in lieu of oath, if birth certificate is not available, translated into German or English language. The translation has to be attached and sealed to a certified copy of the original document and stamped by the translator (see list on website)
7. **School leaving certificate** and / or documents proofing that you qualify to study at a university, if applicable.
8. **Certificate of admission** to a German university / college or language school.
9. **Proof** that you are able to **support** yourself while staying in Germany (bank statements, payslips of the last three months), proof must generally be provided for the first year of study in the amount of at least 720,-€ monthly.
10. **Short CV** listing your previous education and employment
11. Short explanatory letter detailing your **planned studies** in Germany (choice of course and university, future career plans)

### **Please note:**

When applying for the visa, you may be asked to give your fingerprints in order to enable the German authorities to check their records for any previous stays in the European Union and any criminal record.

The Embassy can ask for additional documents and enquire for further information as applications are dealt with on a case to case basis. An application cannot be processed unless all the required documents are provided. The visa can only be issued if the competent German authorities approve the application (local immigration office at the future place of residence). This procedure can take several weeks or months. You will be notified as soon as approval has been granted.

Usually, a visa for three months is issued by the Embassy. After arrival, the long-term residence permit can be obtained at the local immigration office.

Please note that a student visa allows for 120 days of employment per year (or 240 half days) as well as part-time jobs additional to studies. Students in preparatory courses are allowed to work only during holidays. Students in language courses that are not preparatory to university are not allowed to take up employment.